

**APPLICATION FOR STUDENT TEMPORARY EMPLOYMENT PROGRAM**  
MARINE CORPS LOGISTICS COMMAND, ALBANY, GEORGIA

Announcement Number: **ASF-2(05) Laborer, WG-3502-01** (Position Requires Physical Exertion)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Last, First, MI) (mm/dd/yy)

Social Security Number: \_\_\_\_\_

Home Address, Street, City, State and ZIP: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

1. What type of skills do you have?

\_\_\_\_\_  
\_\_\_\_\_

2. Can you type? \_\_\_\_ Yes \_\_\_\_ No If so, how many words can you type per minute? \_\_\_\_\_ w.p.m.

3. What kind of work have you done in the past?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Indicate the school you are currently attending: \_\_\_\_ Full-Time \_\_\_\_ Part-Time (check all that apply)

\_\_\_\_ High School Name of school: \_\_\_\_\_

\_\_\_\_ Vocational/Technical School Name of school: \_\_\_\_\_

\_\_\_\_ College/University Name of school: \_\_\_\_\_

**\*Verification of student status as listed below is REQUIRED and must be submitted with your application. Failure to submit all required forms will result in an ineligible rating and no further consideration will be given to your application.**

- (a) If you will be returning to high school in the fall, you must provide a letter from the school counselor's office verifying your current status and intent to return in the fall. (Enclosure 1 provides a sample letter)
- (b) If you are a graduating high school student, you must provide a copy of your letter of acceptance or pre-registration to attend a post-secondary educational institution. (College, University, or Technical School)
- (c) If you are currently attending a post-secondary education institution, you must provide verification of pre-registration for the fall semester/quarter.
- (d) If you are a male applicant born after 31 December 1959 and have attained 18 years of age, you must submit certification of Selective Service Registration Status.

**FAILURE TO FURNISH COMPLETE INFORMATION/DOCUMENTATION MAY RESULT IN YOUR APPLICATION NOT BEING CONSIDERED.**

**If you answer YES to any question 7 through 13 you must provide a brief explanation in the space provided below. Additional pages may be attached to explain your answers to these questions. Please circle "YES" or "NO" for each question.**

5. Have you ever served in the United States Military Service? If your only active duty was training in the Reserve or National Guard, answer "NO"..... Yes No
6. Are you a citizen of the United States of America?..... Yes No
7. During the past 10 years, were you fired from a job for any reason, did you quit after being told that you would be fired, or did you leave by mutual agreement because of specific problems?..... Yes No
8. Have you ever been convicted of or forfeited bond money for any firearms, explosives, theft, or other serious violation of the law? (You must include "no contest" pleas.)..... Yes No
9. Are you now under any charges for violation of law?..... Yes No
10. During the last 10 years, have you ever been convicted, forfeited bond money, or been on probation for less serious violations of the law? (You must include "no contest" pleas. You may omit traffic fines of \$100 or less and any violation before the age of 16)..... Yes No
11. Have you ever been convicted by a Military Court-Martial?..... Yes No
12. Are you delinquent on any Federal debt?..... Yes No
13. Do any of your relatives work for the Marine Corps Logistics Command, Albany, Georgia?..... Yes No  
(If yes, please list their Name, Relationship, and where they work in the space provided below)

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**Additional or Clarifying information for questions 7 through 13 above:**

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**NOTE:** If selected and will be driving to work, you will be required to have a valid driver's license, registration and proof of insurance with you at all times while operating a vehicle aboard the Marine Corps Logistics Command. If the vehicle is registered to someone other than yourself, you must have that individual's written and notarized permission.

***I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me or for firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.***

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**Signature of Applicant**

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**Date**

**Department of the Navy is an equal opportunity employer.**

***YOUR SCHOOL LETTERHEAD***

April 20, 2005

To Whom It May Concern:

\_\_\_\_\_ is currently enrolled and in good standing in the \_\_\_\_\_  
grade at \_\_\_\_\_ High School and is expected to return back to \_\_\_\_\_ High  
School for the \_\_\_\_\_ grade in the fall of 2005.

Sincerely,

***Your School Counselor or Principal***

Enclosure (1)